

## COSTS COURT – Gross Sum Information Form

<b>Directions Hearing Return Date</b> (Court Use Only)			
<b>Proceeding number:</b>			
<b>Estimated time required for application for gross sum costs order:</b>			
<b>Relevant order, agreement or Rule</b> Identify and summarise the court order, the agreement or the Rule that establishes the entitlement to costs.			
<b>Media neutral citation of relevant judgment or copy thereof or short summary of principal litigation</b>			
<b>Who is bringing the application?</b> Party type and name of party.			
<b>Amount of costs claimed</b> An estimate of amount of professional charges and disbursements to be claimed as a gross sum	<b>Professional charges</b> \$	<b>Disbursements</b> \$	<b>Total</b> \$
<b>Is the application for gross sum costs likely to be opposed/unopposed/ex parte/by consent?</b> If by consent, attached signed minutes of consent order			
<b>Details of respondent's legal practitioner if known</b>			
<b>Applicant's firm name:</b>			
<b>Practitioner with conduct:</b>			
<b>Costs lawyer or consultant engaged in the matter</b>			
<b>Direct telephone number:</b>			
<b>Email address:</b>			
<b>Unavailable directions hearing date/s (if any):</b> List any dates within two months of the filing date that the filing party is <u>not</u> available			
<b>Date and signature</b>			