COSTS COURT – Gross Sum Information Form

|  |  |
| --- | --- |
| **Directions Hearing Return Date** (Court Use Only)  |  |
| **Proceeding number:**  |  |
| **Estimated time required for application for gross sum costs order:**  |  |
| **Relevant order, agreement or Rule**Identify and summarise the court order, the agreement or the Rule that establishes the entitlement to costs.  |  |
| **Media neutral citation of relevant judgment or copy thereof or short summary of principal litigation** |  |
| **Who is bringing the application?** Party type and name of party.  |  |
| **Amount of costs claimed**An estimate of amount of professional charges and disbursements to be claimed as a gross sum  | **Professional charges****$** | **Disbursements** **$** | **Total****$** |
| **Is the application for gross sum costs likely to be opposed/unopposed/*ex parte*/by consent?** If by consent, attached signed minutes of consent order |  |
| **Details of respondent’s legal practitioner if known** |  |
| **Applicant’s firm name:**  |  |
| **Practitioner with conduct:**  |  |
| **Costs lawyer or consultant engaged in the matter**  |  |
| **Direct telephone number:**  |  |
| **Email address:**  |  |
| **Unavailable directions hearing date/s (if any):** List any dates within two months of the filing date that the filing party is **not** available  |  |
| **Date and signature**  |  |