COSTS COURT – Gross Sum Information Form

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| **Directions Hearing Return Date** (Court Use Only) |  | | |
| **Proceeding number:** |  | | |
| **Estimated time required for application for gross sum costs order:** |  | | |
| **Relevant order, agreement or Rule**  Identify and summarise the court order, the agreement or the Rule that establishes the entitlement to costs. |  | | |
| **Media neutral citation of relevant judgment or copy thereof or short summary of principal litigation** |  | | |
| **Who is bringing the application?**  Party type and name of party. |  | | |
| **Amount of costs claimed**  An estimate of amount of professional charges and disbursements to be claimed as a gross sum | **Professional charges**  **$** | **Disbursements**  **$** | **Total**  **$** |
| **Is the application for gross sum costs likely to be opposed/unopposed/*ex parte*/by consent?**  If by consent, attached signed minutes of consent order |  | | |
| **Details of respondent’s legal practitioner if known** |  | | |
| **Applicant’s firm name:** |  | | |
| **Practitioner with conduct:** |  | | |
| **Costs lawyer or consultant engaged in the matter** |  | | |
| **Direct telephone number:** |  | | |
| **Email address:** |  | | |
| **Unavailable directions hearing date/s (if any):**  List any dates within two months of the filing date that the filing party is **not** available |  | | |
| **Date and signature** |  | | |