

# ASSOCIATE JUDGES' APPLICATIONS LIST

## Application Information Form



<b>Hearing Return Date before the Associate Justice</b> (Court Use Only)	
<b>Proceeding number:</b>	
<b>Hearing Duration Estimate:</b> The solicitor for the applicant must contact the Applications List Coordinator on 8600 2155 immediately upon becoming aware that the hearing is no longer required, or if the hearing estimate has changed.	<i>Consent minutes must be sent in an editable Word format to <a href="mailto:asiapplicationslist@supcourt.vic.gov.au">asiapplicationslist@supcourt.vic.gov.au</a> or the Associate to the Associate Judge as soon as practicable before the hearing</i>
<b>Is Counsel briefed?</b>	
<b>Has Counsel confirmed the time estimate?</b>	
<b>Have parties conferred to resolve or narrow the issues per the requirements of s22 &amp; 23 of <i>Civil Procedure Act 2010</i> / clause 8 of the Commercial Court Practice Note?</b>	
<b>Summary of proceeding:</b> Provide a summary of the nature of the proceeding in which the application is brought.	
<b>Who is bringing the application?</b> Party type and name of party.	
<b>Summary of application:</b> Provide a short summary of the application before the court. Please include reasons for urgency if the requested return date is within 5 working days of applying.	
<b>Affidavit(s) relied upon</b> Any further affidavits (including exhibits) not filed at the time of filing the application and responding affidavits should be filed with the Registry and a soft copy emailed to <a href="mailto:asiapplicationslist@supcourt.vic.gov.au">asiapplicationslist@supcourt.vic.gov.au</a>	
<b>Rule or legislative provision under which the application is brought:</b>	
<b>Whether the matter Opposed / Unopposed / Ex-Parte / Consent?</b>	
<b>Firm name:</b>	
<b>Practitioner with conduct:</b>	
<b>Direct telephone number:</b>	
<b>Email address:</b>	
<b>Preferred hearing date/s (if any):</b>	
<b>Date and signature</b>	