

**IN THE SUPREME COURT OF VICTORIA AT MELBOURNE
COSTS COURT**

IN THE MATTER of.... [For *Lawyer-Client costs disputes* insert the relevant legislation that applies]:

BETWEEN:

Applicant

-and-

Respondent

SUMMONS FOR TAXATION OF COSTS

Date of document:
Filed on behalf of:
Prepared by:
Address:

Tel:

Email:

TO: [*identify each party or other person to whom summons is addressed and state address of each person not a party*]

You are summoned to attend before the Costs Court in [*insert address and courtroom*], on [*insert date*] at _____ a.m. [*or p.m.*] on the hearing of an application by the [*identify party*] for the costs which are payable to [*that party*] by [*identify party liable for costs*] under [*identify the judgment, etc. by which payable*] to be taxed in accordance with the bill of costs/invoices served on [*insert date*] [*or with this summons*]

Filed

This summons was filed by _____ of _____, solicitor for the

NOTICE that whether or not you attend on the day for hearing referred to above the costs claimed in the bill may be allowed unless at least seven days before that day you file and serve on the [*identify party*] a notice identifying each item in the bill to which you object.