**IN THE SUPREME COURT OF VICTORIA AT MELBOURNE**

***[DIVISION]***

***[LIST]***

**No.**

**B E T W E E N**

Plaintiff

-and-

Defendant

**NOTICE OF CHANGE OF ADDRESS FOR SERVICE \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

Date of Document: Solicitors Code:

Filed on behalf of: DX:

Prepared by: Telephone:

Ref:

Email:

**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

To the [*identify parties*]

**TAKE NOTICE** that the [*identify party’s*] address for service has changed to:

The email address for service of the [*identify party*] is:

Dated *[insert date]*

……………………………………………..

*[Signed]*